



KITCHEN

- Clean Kitchen counters
- Clean stove tops
- Clean microwave oven
- All cupboard and appliance surfaces cleaned
- Polish furniture
- Dust baseboards, pictures, lampshades, knick-knacks, windowsills, furniture, light fixtures and other décor
- Garbage removal
- Sweep and mop or vacuum floors

DINING ROOM

- General clean up
- All cupboard and appliance surfaces cleaned
- Polish furniture
- Dust baseboards, pictures, lampshades, knick-knacks, windowsills, furniture, light fixtures and other décor
- Spot clean walls and windows to remove fingerprints and smudges
- Garbage removal
- Sweep and mop or vacuum floors

OFFICE / STUDY

- General straightening up
- Complete vacuuming in all carpeted areas
- Dust baseboards, pictures, lampshades, knick-knacks, windowsills, furniture, light fixtures and other décor
- Polish furniture
- Garbage removal

MASTER BEDROOM

- General straightening up
- Dust baseboards, pictures, lampshades, knick-knacks, windowsills, furniture, light fixtures and other décor
- Beds made and linen changed (if linens are left on bed).
- Complete vacuuming in all carpeted areas
- Garbage removal

FORMAL ROOM

- General straightening up
- Sweep and mop or vacuum floors
- Dust baseboards, pictures, lampshades, knick-knacks, windowsills, furniture, light fixtures and other décor
- Spot clean walls and windows to remove fingerprints and smudges
- Garbage removal

FAMILY ROOM

- General straightening up
- Sweep and mop or vacuum floors
- Dust baseboards, pictures, lampshades, knick-knacks, windowsills, furniture, light fixtures and other décor
- Spot clean walls and windows to remove fingerprints and smudges
- Garbage removal

BATHROOM

- Sanitation of showers and bathtubs
- Sanitation of sinks and vanities
- Mirrors cleaned
- Floors vacuumed or mopped
- Toilets cleaned
- Garbage removal

MASTER BATHROOM

- Sanitation of showers and bathtubs
- Sanitation of sinks and vanities
- Mirrors cleaned
- Floors vacuumed or mopped
- Toilets cleaned
- Garbage removal



_____ **BEDROOM**

- General straightening up
- Dust baseboards, pictures, lampshades, knick-knacks, windowsills, furniture, light fixtures and other décor
- Beds made and linen changed (if linens are left on bed).
- Complete vacuuming in all carpeted areas
- Garbage removal

_____ **BATHROOM**

- Sanitation of showers and bathtubs
- Sanitation of sinks and vanities
- Mirrors cleaned
- Floors vacuumed or mopped
- Toilets cleaned
- Garbage removal

_____ **BEDROOM**

- General straightening up
- Dust baseboards, pictures, lampshades, knick-knacks, windowsills, furniture, light fixtures and other décor
- Beds made and linen changed (if linens are left on bed).
- Complete vacuuming in all carpeted areas
- Garbage removal

_____ **BATHROOM**

- Sanitation of showers and bathtubs
- Sanitation of sinks and vanities
- Mirrors cleaned
- Floors vacuumed or mopped
- Toilets cleaned
- Garbage removal

UPSTAIRS HALLWAY

- General straightening up
- Dust baseboards, pictures, lampshades, knick-knacks, windowsills, furniture, light fixtures and other décor
- Garbage removal
- Floors Vacuumed or Mopped

FRONT ENTRANCE

- General straightening up
- Dust baseboards, pictures, lampshades, knick-knacks, windowsills, furniture, light fixtures and other décor
- Garbage removal
- Floors Vacuumed or Mopped

DOWNSTAIRS HALLWAY

- General straightening up
- Dust baseboards, pictures, lampshades, knick-knacks, windowsills, furniture, light fixtures and other décor
- Garbage removal
- Floors Vacuumed or Mopped

BACK ENTRANCE

- General straightening up
- Dust baseboards, pictures, lampshades, knick-knacks, windowsills, furniture, light fixtures and other décor
- Garbage removal
- Floors Vacuumed or Mopped

FRONT STAIRWAY

- General straightening up & Dusting
- Floors Vacuumed or Mopped

BACK STAIRWAY

- General straightening up & Dusting
- Floors Vacuumed or Mopped



NOTES: _____

FRIENDLY REMINDER: Due to safety reasons, only areas reachable with a dusting pole or using a step ladder are permitted for our Team to clean.

PAYMENT: Payment is due at time of service. Our office will charge the credit/debit card provided at the time of booking, unless other arrangements have been made. Each cleaning after you've approved of our work.

ALARM SYSTEMS & KEYS: It is not necessary to be at home while we are there cleaning. If you have an alarm, make sure we have the key code so we can disarm the alarm when we arrive, and set it again when we leave. We'll also need a house key if needed to access the job. We do charge a \$60 lockout fee if we have a confirmed appointment and can't get in.

RESCHEDULING: Stuff is going to happen. At one point or another -- for whatever reason, one of us is going to need to reschedule our cleaning. Communication is key. Call, text or email as soon as you know there is a conflict and we'll do our best to reschedule your cleaning at the next earliest convenience. We will do the same. As long as we have a 24-hour notice there will be no \$60 cancellation charge.

SPECIAL OR MISCELLANEOUS PROJECTS: Miscellaneous projects are welcome. Simply email or text us with your special requests so we can give you the best rate and budget them in to our next scheduled cleaning.

WORK HOURS: Our normal workdays are Monday through Sunday 8:00 a.m. to 6:00 p.m. We do work from a schedule and recommend the same time and weekday for your cleaning to create consistency and convenience for us both.

SICK POLICY: If you or your children get sick with a contagious illness (i.e. the flu, a cold, pneumonia, COVID-19, etc.) please call and reschedule your cleaning. Even though we disinfect your house, it is possible to transport germs to the next house or become sick. To be fair to all our customers we prefer to wait until you are well again. On our end, we may call in sick as well to protect you and your family.

SATISFACTION: We aim to please. If for any reason, at any time you are not 100% completely satisfied, please do not clean any problem areas. Instead call us immediately at 913-871-5755 and we send a Cleaning Technician back to your residence to do a complementary touch up cleaning.

**THANK YOU FOR
YOUR BUSINESS!**

HOW DID WE DO?



SCAN ME