

CENTRAL OREGON GEOSCIENCE SOCIETY STUDENT RESEARCH GRANTS

COGS Student Research Grants are intended to help undergraduate and graduate students cover analytical costs, travel costs, and other costs associated with research projects related to the geosciences, with a focus on central Oregon.

Eligibility

- Open to all undergraduate and graduate students currently enrolled in degree seeking programs.
- US citizenship and residence not required. International applications are welcome.
- Research grants may be used to support scientific investigation in any field generally related to the geosciences, with a focus on central Oregon.

Fundable Expenses

- Purchase of supplies, specialized equipment, or analytical work that are specific to the proposed project, and that are not generally available through your research institution.
- Travel to and from the research site(s).
- For students enrolled in academic institutions located in central Oregon, travel to scientific meetings or symposia can be funded if justification is provided for why these expenses cannot be covered from other sources.

Expenses Not Fundable:

- Travel to scientific meetings or symposia (in most cases).
- Educational programs, tuition, general room and board, textbooks, and curriculum development (in most cases).
- Purchase of supplies or equipment normally available in institutional research laboratories (i.e. common lab chemicals and supplies, computers, cameras, data storage devices, etc).
- Salaries or stipends for applicants or assistants.
- Manuscript preparation and publication costs.
- Indirect costs or institutional administrative fees.

Funding Amounts:

- Grant amounts typically range from \$500 to \$1,000, but all requested amounts are considered.

Application Process:

All applicants must submit the following materials:

- **Current CV** that includes your name, academic affiliation, contact information, and a summary of your education, professional experience, research experience, accomplishments, awards, and/or publications.
- **Grant Proposal**
- **Project Budget**
- **Letter of Recommendation**

- Funding decisions are based on the strength of the **Grant Proposal, Project Budget, and Letter of Recommendation**. See the guidelines below for details about each of these components.

Grant Proposal:

- The proposal must include a title and a written narrative limited to 500 words. The written narrative should address the following:
 1. Background information necessary to frame your project and to convey its relevance to the general understanding of the geology of central Oregon.
 2. A clear statement of hypothesis, objectives, or research questions.
 3. The methods you will use, including a description of study sites, sampling techniques, and analytical tools and/or procedures as they apply to your project.
 4. A description of how the collected data will permit interpretations and/or conclusions relevant to the proposed research.
- Include a timeline for the project. The timeline does not count towards the 500-word limit, but it should be concise and relate directly to the methods described in the written narrative.
- You may include up to 3 illustrations or tables, with captions. Captions do not count towards the 500-word limit, but they should be concise and relate directly to the material in the illustration or table.
- Literature citations should be listed in the text, and a reference section should be listed on a separate page. The reference section does not count towards the 500-word limit.
- If the proposed work is part of an ongoing project, clearly state how your work is a unique contribution to the larger project.

Project Budget:

- All items in your budget should clearly relate to the methodology described in your **Grant Proposal**.
- Provide as much detail in the budget as possible (i.e., explanation of travel expenses, description and costs for supplies, equipment, or analytical work).
- If the proposed work is part of a larger project, clearly indicate the expenses you are asking COGS to fund.
- Be sure that all budget items fit within the scope of the **Fundable Expenses** listed above. Include justifications for all expenses that might not normally receive funding.

Letter of Recommendation:

- Letters of recommendation should be from the applicant's thesis or dissertation advisor, or from the primary mentor or research advisor.
- Letters of recommendation should be submitted to COGS by the person writing the letter (see the submission instructions below).
- All letters of recommendation must include contact information for the person writing the letter.

Award Procedures:

- Proposals are reviewed upon submission by the COGS Education Committee. Since the number of applications may exceed available funds, the committee reserves the right to modify budgets or partially fund requests.
- Applicants will be notified no later than one month after their proposal has been received.
- Grants are disbursed directly to the student and the recipient acknowledges the following tax notification for individuals who pay U.S. Federal Income Tax:

You are hereby advised that amounts granted after August 16, 1986 for expenses incurred on or after January 1, 1987, are taxable income, if the aggregate scholarship or fellowship amounts received by the recipient exceed tuition and fees (not including room and board) required for enrollment or attendance at the educational institution and fees, books, supplies, and equipment required for courses of instruction.

Internal Revenue Service Notice 87-31, 1987-1 CB 475, IRC Sec(s). 117

Conditions of Awards:

- On completion of the project as outlined in the Grant Proposal, a report is to be submitted to COGS. Reports should be a summary (500-word maximum) of the research project and its results, to be posted on the COGS website.
- In cases where completion of the project as outlined in the Grant Proposal exceeds one year, a short project update is to be submitted to COGS annually.
- Grantees will provide to the COGS Education Committee copies of any publications resulting from the funded research, such as theses, journal publications, magazine articles, or other documents.
- COGS support will be acknowledged in all publications resulting from the grant, but endorsement of results and conclusions will not be implied.

Submitting your proposal:

- Please compile all of the application materials (**CV, Grant Proposal, and Project Budget**) as a single PDF document and submit to COGS by email: COGeoSoc@gmail.com
- The **Letter of Recommendation** should be submitted to the same email address (COGeoSoc@gmail.com) by the person writing the letter.
- Once your application materials have been submitted, you will receive a confirmation email from COGS.