

**CHAFFEE COUNTY REPUBLICAN CENTRAL COMMITTEE
BYLAWS**

Amended May 10, 2021

ARTICLE I. NAME

The name of this organization shall be the Chaffee County Republican Central Committee, hereinafter referred to as CCRCC.

ARTICLE II. PURPOSE AND POLICY

The purpose of this organization shall be to perform the functions set forth in the election laws of the State of Colorado and the bylaws of the Colorado Republican State Central Committee, including but not limited to:

1. Education of the public in the principles of the Republican Party.
2. Dissemination of political information about the affairs of our local, state and national governments.
3. Promoting support for all Registered Republican candidates for county, state and national offices. No candidate for any designation or nomination for public office shall be endorsed, supported, or opposed by the CCRCC (acting as an entity) or by its officers before the primary, unless such candidate is unopposed in the primary.
4. Raising funds for the Republican Party.
5. Encouraging citizens to exercise their American right to vote.
6. Encouraging a strong Republican organization and exerting every effort to achieve the objectives of the Colorado and National Republican Parties.

ARTICLE III. MEMBERSHIP

All of the elected precinct committee persons of the Republican Party in Chaffee County, together with the elected or appointed officers of the CCRCC, at-large members of the Executive Committee, the elected county officials of the Republican Party, up to two former Republican county-wide elected officials, the presidents of State Affiliated Republican Women's Clubs, presidents of other Republican organizations approved by CCRCC, and the State Senators and State Representatives of the Republican Party residing within Chaffee County, shall constitute the CCRCC.

1. All members shall reside in and be registered as Republicans within the County prior to assuming position on the committee.

- A. Vacancies in the Central Committee shall be filled by appointment by the Vacancy Committee. See Article VII, Section 1.
- B. Causes for removal: A member may be removed from membership for any of the following reasons:
 - i. Failure to support the party ticket.
 - ii. Working against the expressed purposes as stated in Article II.
 - iii. Failure to attend three (3) consecutive meetings without notifying a member of the Executive Committee.
- C. Method of removal: Any member may be removed from office at any time for a cause the CCRCC may deem sufficient, by a vote of three-fifths (3/5) of the members of the CCRCC present, in person or by proxy, at a closed meeting called for that purpose.

ARTICLE IV. OFFICERS AND DUTIES

Section 1. Officers

- 1. The elected officers shall be a Chair, a Vice-Chair, a Secretary, and a Treasurer. The Committee may also elect Co-officers for the preceding elected officer positions and additional officers. Co-officers shall have the same duties and authorities as officers except when designation of one of the Co-officers as a single officer is required for a specific purpose. Optionally, both a State/Federal and a Local Liaison Officer may be elected.
- 2. In addition to elected officers, there may be an officer, Games Manager, appointed by the Executive Committee.
- 3. The officers shall assume their duties at the close of the organizational meeting and shall serve for a term of two years or until their successors are elected or appointed.

Section 2. Duties

- 1. The Chair shall:
 - A. Be the chief executive officers of the CCRCC
 - B. Issue the call and preside at all meetings of the CCRCC, the Executive Committee, and the county assembly and/or convention.
 - C. Observe and enforce the bylaws and rules of the CCRCC.
 - D. Appoint all standing and special committees except the Vacancy Committee, with the approval of the Executive Committee.
 - E. Appoint a parliamentarian with the approval of the Executive Committee.
 - F. Be an ex-officio member of all committees.

- G. Perform functions as outlined in the Colorado State Bylaws, Article XVI: Rules for Counties and Districts, Section B.
2. The Vice-Chair shall:
 - A. Exercise the functions of the Chair in his/her absence, or at the Chair's request.
 - B. Perform other duties the Chair may prescribe.
 3. The Secretary shall:
 - A. Be the chief clerical officer of the CCRCC, the Executive Committee, and the county assembly and/or convention.
 - B. Be custodian of the minutes of all meetings.
 - C. Have ready at least three days prior to the convening of each county assembly and/or convention, a temporary roll of the delegates entitled to participate, with copies to the CCRCC officers. The roll shall be prepared from the credentials of uncontested delegates.
 - D. Perform other duties the Chair may prescribe.
 - E. Solicit agenda items from all central committee members at least five days prior to all meetings and publish a meeting agenda at least two days prior to all meetings.
 4. The Treasurer shall:
 - A. Be custodian of all funds and financial records, and shall report to the CCRCC at every meeting.
 - B. File all financial reports as required by law.
 - C. Be an ex-officio member of any committee pertaining to the finances of CCRCC.
 - D. Perform other duties the Chair may prescribe.
 5. The State/Federal Liaison Officer, if elected, shall:
 - A. Keep the members of the Central Committee abreast of bills being presented at the State and Federal level.
 - B. Make certain there is communication with State and Federal Republican Legislators representing the Chaffee County area.
 - C. Perform any other duties the Chair may prescribe.
 6. The Local Liaison Officer, if elected, shall:
 - A. Keep the members of the Central Committee abreast of relevant issues affecting Chaffee County.
 - B. *Ensure there is communication between the Central Committee and elected Chaffee County officials.*
 - C. Perform any other duties the Chair may prescribe.
 7. The Games Manager, if appointed, shall:

- A. Hold a current, valid games manager certificate.
- B. Be responsible for the lawful conduct of such raffles as may be authorized by the executive committee.
- C. Be custodian of all funds raised under the CCRCC raffle license and ensure that those funds are used only for purposes stated in Article II, sections A, B and E of these by-laws.
- D. Be responsible for all reporting and accounting activities as required by Colorado statutes and rules for raffles.
- E. Ensure that annual application to renew the CCRCC raffle license is filed in a timely manner.

Section 3. Nominations

1. Nominees for office shall be registered Republicans prior to taking office.
2. Candidates for officers shall be nominated from the floor at the organizational meeting.
3. Nomination for any office shall be made only by members of the CCRCC in person.

Section 4. Elections

- 1. Officers shall be elected by majority vote using a secret ballot, unless there is only one nominee for the office. In that case, election shall be by voice vote.**

Section 5. Removal

1. Any elected officer of the CCRCC may be removed from office at any time for a cause the CCRCC may deem sufficient, by a vote of three-fifths (3/5) of the members of the CCRCC present, in person or by proxy, at a closed meeting called for that purpose.

Section 6. Vacancies

1. A vacancy in any elected office of the CCRCC shall be filled in the manner provided by Article IV, Sections 3 and 4 of these Bylaws, at a CCRCC meeting called for such purpose within thirty (30) days of the vacancy.
2. The Executive Committee shall decide by majority vote whether sufficient evidence exists to declare a vacancy in the event of extended absence or incapacity.

ARTICLE V. MEETINGS

Section 1. Organization Meeting

1. The organizational meeting of the CCRCC shall be held in odd-numbered years between the first (1st) and fifteenth (15th) of February or as required by State statute. Its purpose shall be to conduct business that may properly come before it, elect a Chair, a Vice-Chair, a Secretary, a Treasurer, optionally a State/Federal Liaison Officer, optionally a Local Liaison Officer and up to three (3) members-at-large. The Committee may also elect Co-officers for the preceding elected officer positions and additional officers. The at-large members shall be nominated, whenever possible, from any of the precincts not having a representative on the Executive Committee. Additionally, up to two former county-wide elected officials may be elected as members of the Central Committee for two year terms.

Section 2. Orientation Meeting

1. The orientation meeting of newly elected precinct committee persons shall be called by the Chair of the CCRCC prior to the county assembly and/or convention.

Section 3. Regular Meetings

1. A schedule of regular monthly meetings shall be followed.

Section 4. Other Meetings

1. Special meetings may be called by the Chair or the Vice-Chair, or upon written request of one-fifth (1/5) of the members. The meeting shall be called by the Chair within five days after receipt of such request.

Section 5. Official Call

1. A written schedule of the regular CCRCC meetings for the year shall be provided, by hand, by mail, or by e-mail, to each member. This schedule with a telephone or email reminder designating time and place shall constitute the official call for said meetings.
2. The official call for special meetings shall be mailed or emailed to each member no fewer than ten days before the date of the meeting, and shall state the time, place, and business to be conducted.

Section 6. Voting

1. Voting, with the exception of the election of officers, shall be by voice or rising vote. A secret vote may be requested at any time by any member.
2. A person holding multiple offices shall not be entitled to more than one vote, excluding proxy.
3. Any member who wants to vote by proxy shall designate his/her proxy in writing, which shall be dated and signed, and submitted to the Chair before the meeting.

- A. The proxy shall apply to a single meeting.
- B. The individual designated as a proxy shall be a Republican elector, shall attend in person, and shall reside in the same voting constituency as his principal.

Section 7 Quorum

- 1. A quorum for any meeting of the CCRCC shall be one-third (1/3) of the members, including proxies.

Section 8 Remote Participation

- 1. The County Chair, may, at his/her discretion, permit remote participation at meetings of the central committee, executive committee, or any other committees authorized or recognized in these bylaws with at least 14 days' advance notice to the members of the relevant committee. Such remote participation shall be by a form of electronic communication that permits all remote and in-person participants to hear one another. Any meeting at which remote participation is permitted shall, before conducting any new or old business, adopt meeting rules which provide for reasonable limitation on, and requirements for, committee members' participation, and which shall specify how motions may be submitted in writing via the Internet and which shall provide conditions permitting simultaneous aural communications among all participating members equivalent to those of meetings held in a single room or physical area. Any such meeting rules adopted by the relevant committee shall supersede any conflicting rules in the parliamentary authority, but may not otherwise conflict with these bylaws or any other rule of decision of the relevant committee.
- 2. When remote participation is allowed at a meeting, proxies will not be allowed.

ARTICLE VI. EXECUTIVE COMMITTEE

Section 1. Membership

- 1. Members shall consist of the following:
 - A. The Chair, the Vice-Chair, the Secretary and the Treasurer of the CCRCC. Co-officers, if elected, will also be members of the Executive Committee.
 - B. Two representatives of the elected county officials of the Republican Party, selected by the Executive Committee.
 - C. Up to three members at-large
 - D. The State/Federal and Local Liaison Officers, if elected.
 - E. The Games Manager, if appointed.
 - F. The presidents of State Affiliated Republican Women's Clubs

Section 2. Duties

- 1. The Executive Committee shall:

- A. Serve as an advisory committee to the CCRCC and perform other duties as directed by the Chair and Co-Chair.
- B. Prepare a biennial budget to be presented to the CCRCC for approval by the April meeting of each odd-numbered year.
- C. Be responsible for setting up training sessions and other programs and arrangements of the Central Committee meetings and the County assembly and/or convention.

Section 3. Meetings

- 1. Meetings shall convene upon the call of the Chair or shall be called at the written request of one-third (1/3) of the Executive Committee members.
- 2. Meetings shall be open to CCRCC members, but may go into executive session at the discretion of the Chair or majority vote of the members present and voting.
- 3. A quorum for any meeting shall be a majority of the members.

ARTICLE VII. COMMITTEES

Section 1. CCRCC Vacancy Committee

- 1. The Vacancy Committee shall:
 - A. Be composed of the members of the Executive Committee.
 - B. Fill all vacancies with the exception of a vacancy in the elected offices of Chair, Vice-Chair, Secretary, Treasurer or Liaison Officers, if elected.
 - C. Shall seek recommendations from members of the CCRCC.
 - D. Vacancies in the offices of Chair, Vice-Chair, Secretary, Treasurer or Liaison Officer, if elected, shall be filled by election, as prescribed by Article IV, Section 6.1.

Section 2. County Officials Vacancy Committee

- 1. Should a vacancy occur due to 1) failure to designate a candidate at the County Assembly or by death or disablement prior to the primary, or 2) occurring after the primary by withdrawal of a candidate, the Vacancy Committee established herein shall fill the vacancy in accordance with State statutes.
- 2. Should a vacancy occur in the office of County Commissioner, the CCRCC Vacancy Committee shall appoint a Commissioner within ten (10) days of the vacancy to fill the office until the next general election.

Section 3. Other Committees

- 1. The Chair with the approval of the Executive Committee shall have the authority to create any committees necessary to facilitate the proper function of the CCRCC.

2. These Committees may include, but are not limited to:
 - A. The Audit Committee, which shall be composed of no fewer than two members. The Committee shall audit the books of the CCRCC before the organizational meeting and shall report at that meeting. It shall also audit the books at any other time requested by the Executive Committee.
 - B. The Bylaws Committee, which shall be composed of no fewer than three members. It shall review all proposed amendments and make recommendations to the CCRCC.
 - C. The Finance Committee, which shall be composed of no fewer than two members plus the Treasurer. The Committee shall oversee all fund-raising programs.
 - D. The Public Relations Committee, which shall be composed of no fewer than three members. The Committee shall be responsible for publicity, education and for assistance to the committeeperson in registration of Republican electors.
 - E. A Communications Committee to remind each member of the time and place of the regular meetings of CCRCC and to alert members of other issues that might arise.
3. The quorum of any committee shall consist of a majority of the members.
4. Ex-officio members of any committee shall have voting privileges.

ARTICLE VIII. PRECINCT CAUCUSES

As written in the State Bylaws, Article XII.

ARTICLE IX. ASSEMBLIES AND CONVENTIONS

As written in the State Bylaws, Article XIII.

ARTICLE X. AMENDMENT OR REVISION OF BYLAWS

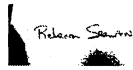
1. These Bylaws may be amended by a vote of two-thirds (2/3) of CCRCC members present, in person or by proxy, or by remote participation when allowed, provided that the proposed amendment was submitted in writing by the Bylaws Committee to all members at least ten days in advance of the meeting where the proposed change will be considered.
2. Any member may submit a proposed amendment of the Bylaws to the Bylaws Committee not less than ten days before the meeting.

3. If previous notice was not given in the call to the meeting, unanimous consent of the CCRCC members present, in person or by proxy, or by remote participation when allowed, must be obtained before an amendment may be offered.

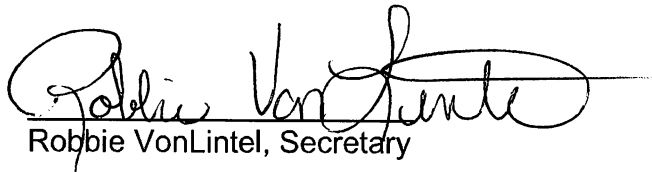
ARTICLE XI. PARLIAMENTARY AUTHORITY

Robert's Rules of Order Newly Revised shall govern the CCRCC whenever they are applicable and not inconsistent with these Bylaws, the Colorado Election Laws, or the Colorado Republican Central Committee Bylaws.

Revised and approved by the CCRCC this 10th Day of May, 2021

A small, dark, stylized signature of Rebecca Seaman.

Rebecca Seaman, Chair

A large, cursive signature of Robbie VonLintel in black ink.

Robbie VonLintel, Secretary